

Record of officer decision

Decision title:	To spend from the Schools Accessibility Works 2021/22 Budget to create a Hygiene Room at Orleton CE Primary School.
Date of decision:	4 July 2022
Decision maker:	Assistant Director Education Development and Skills
Authority for delegated decision:	<p>This decision is to apply for the spend of the budget as agreed by the Non-key decision made on 21st March 2022 (Report Ref: Accessibility works at Westfield School and Orleton CE Primary School).</p> <p>Decision - Accessibility works at Westfield School and Orleton CE Primary School (herefordshire.gov.uk)</p>
Ward:	Bircher
Consultation:	The Cabinet Members for Children & Families and for Commissioning, Procurement and Assets have been consulted and are supportive of the proposal. The head teacher and governing body of the school has been consulted upon the proposals and are supportive of the works.
Decision made:	That authorisation be given to implement the above recommendation in respect of the Non- key decision made on 21 st March 2022 and spend within the approved budget to create a Hygiene Room at Orleton CE Primary School, Schools Accessibility Works 2021/22 Budget CAP1344, of not more than £109k (inclusive of professional fees, contingencies, etc) and enter into a Contract with S C Joseph Ltd.
Reasons for decision:	<p>The proposed works will include mitigation of potential health and safety risks and will benefit all children with special educational needs or disabilities who attend the school in the future including looked after children and care leavers. The scheme fits in with the schools capital investment strategy which sets out the council's approach to delivering the legal duty to ensure there are enough school places for the children in its area.</p> <p>The works entail the remodelling and extension to an existing classroom to provide a hygiene room.</p> <p>S C Joseph Ltd have been identified as the bidder representing best value for money following a competitive tender and assessment process in accordance with Council procurement procedures. Tenders were invited via the Southwest Portal but only one valid tender was received for consideration and was evaluated on a cost and quality basis. S C Joseph Ltd were successful in a recent similar project at Fownhope CE Primary School which confirms value for money.</p> <p>The work to be awarded to S C Joseph Ltd at a cost of £87,185.32 and monitored by the Capital Project Manager.</p> <p>The overall budget available of £120k is to also fund a physiotherapy room</p>

	at Westfield School.
Highlight any associated risks/finance/legal/equality considerations:	None
Details of any alternative options considered and rejected:	<p>Do nothing – This option is not recommended. The council would fail in its statutory duty to place children with special educational needs and / or disabilities in schools.</p> <p>Children required to attend different schools – There is a statutory process which requires the council to arrange the admission of a child with a disability or an education health and care plan to the parent / carers preferred school, unless it can be shown that to do so would prejudice other children or it would be unreasonable to do so.</p>
Details of any declarations of interest made:	None.

Signed:

Date

Print Name: Ceri Morgan

Job Title: Assistant Director Education Development and Skills